

As of Wednesday, June 1, the City of Fort Smith Utility Department online payments will switch from Munis Self Service to Paylt.

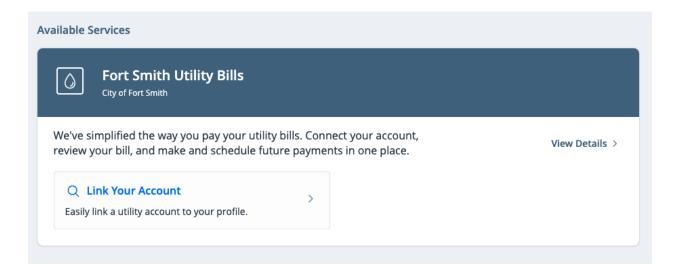
If you are currently enrolled in autopay on your City of Fort Smith Utility account with Munis Self Service or on our EFT services, any scheduled auto payments after Tuesday, May 31, will be canceled. You will need to sign up with autopay through Paylt Fort Smith.

## www.Paylt.FortSmithAR.gov

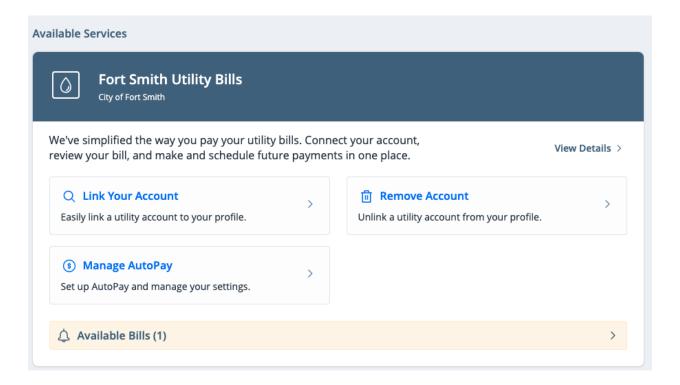
Follow the below steps to enroll in a new autopay plan:

- Step 1: Create a new PayIt account (you must register in order to sign up for autopay).
- **Step 2:** Connect your utility account to Paylt Fort Smith in order to access your bills electronically and view receipts. You will need your account number and customer number or a bill number.
- **Step 3:** If you have a bill due in future, exit the conversation after by selecting the back arrow when the conversation asks you to make a full or partial payment. If you do not have a bill due, you can return to the dashboard by selecting "No" when asked if you would like to search for additional properties.
- **Step 4:** After successfully connecting an account, you will see a new "Manage AutoPay" button. Select "Manage AutoPay" and walk through the conversation, selecting a valid payment method.

## Dashboard view with no accounts:



## Dashboard view after accounts are linked:



Please contact Paylt Support if you have any questions or need assistance.